NORTH ANDOVER YOUTH & RECREATION SERVICES Board of Directors Meeting	**Date: 01/29/2015** **Time: 8:00AM – 9:00AM**
Meeting Attendees: Tom Cieslewski, John Lennhoff, Bill McCarthy, Hollie Williams	**Board Members:** Carrie Crouch, Tom Cieslewski, Justin Benincasa, Peter Breen, John Lennhoff, Bill McCarthy, Hollie Williams **Ex Officio:** Rick Gorman, Jay Caporale
Meeting Follow-up Items Summary: (a) Donations for annual Youth Center auction, (b) Rick send out YC requests approved by Hermann Board, (c) Tom reach out to Jay	**NAYRS upcoming meeting schedule**: o March 19th o May 21st o June 18th

Discussion Topics Summary:

- Approved 11/20/2014 meeting minutes
- Rick Gorman updates to the board- attached report sent via email
- Joseph N. Herman Updates:
  - March 28th is the date for the annual Youth Center fundraiser – "Taste of North Andover"
  - 2 donation requests for the NAYRS board: (1) board members to make a donation for an ad in the event booklet. Total donation is $150. Will be accepting contributions at the March 19th meeting, (2) 2 bottles of wine for the wine "pull". Can bring bottles to the March 19th meeting
- Gym use policy- recommended change to process was sent to Bruce Thibodeau on 1/21. Bruce will circle back with next steps (copy of email has been attached)
- Carnival contract has been sent to the Hermann Board for review/sign-off
- Board has 2 open positions. Holly has recruited Sandy Savoie. Sandy has applied/going through the process
- Rick to provide copy of recent requests (item and funding) approved by the Hermann board
- Tom drafting a "working paper" for discussion at the March 19th meeting. This document is intended to outline the Boards role/responsibilities, board member composition, and key focus areas.
- Tom to circle back with Jay to discuss next steps from the Oct Hermann/NAYRS meeting
- Next meeting scheduled for March 19th