

NORTH ANDOVER YOUTH & RECREATION SERVICES Board of Directors Meeting	<p style="text-align: center;">Date: 05/21/2015 Time: 8:00AM – 9:15 AM</p>
Meeting Attendees: Tom Cieslewski, Sandy Savoie, Andy Firmin, Hollie Williams, Justin Benincasa, Rick Gorman	Board Members: Carrie Crouch, Tom Cieslewski, Justin Benincasa, Peter Breen, John Lennhoff, Bill McCarthy, Hollie Williams, Sandy Savoie, Andy Firmin Ex Officio: Rick Gorman, Jay Caporale
Meeting Follow-up Items Summary: (a) All- review example Mission Statements, and Boards role/responsibilities working paper for continued conversation/discussion	NAYRS upcoming meeting schedule: <ul style="list-style-type: none"> ○ June 18th

Discussion Topics Summary:

- Approved 03/19/2015 meeting minutes
- Welcome! To our newest board members Sandy Savoie and Andy Firmin
- Rick Gorman updates to the board:
 - Rick provided status updates. Directors Report will be sent out via email
 - Budget officially approved. Full funding for 100% of all line items
 - Summer concert series and programs all set/on schedule
 - Facilities:
 - A big thank you!! to Downer Brothers for landscaping/spring clean-up
 - In conjunction with Town of North Andover (Steve Foster) Peter Breen, and Rick Green (Hermann Board) providing support with development of multi-year Capital Project Plan. This work will be incorporated/part of the overall Town of North Andover Capital Project Master Plan
 - Demi/Rick to provide a 6 month update to Andrew Maylor on Youth Center request for gym usage process
 - Rick reviewed annual funding requests to be submitted to the Joseph Hermann Board. The NAYRS Board’s role in this process is to review, and understand “why”; and to the extent possible ensure the requests make sense to be potentially funded by the JHNYC Inc., versus funding from the Town of North Andover.
 - No new requests/nothing to review in regards to gym usage requests
- Joseph N. Herman Updates:
 - Hollie provided update on annual Youth Center fundraiser schedule to occur on April 9th 2016. Planning has begun – “Knight to Shine”. Some changes from past events include holding the function at DiBurro’s, and recognition activities will include North Andover youths
 - 4 Scholarship winners selected. Will be recognized at Youth Appreciation day (5/26) and during the High School recognition night
 - Frank Kenneally will be taking over for Jay Caporale as President effective 7/1
- Overall another successful Carnival led by Carrie Crouch. This is an important source of funding for the staffing of the “Summer Fun” programs

- Tom drafted a “working paper” for discussion. The document is intended to outline the Boards role/responsibilities, board member composition, and key focus areas. In addition John has put together a draft mission statement. Plan to review/discuss both documents during our meeting in June.
- More information forthcoming; Jay scheduled to meet with Merrimack College Dean of Business and Education to discuss potential involvement and guidance as it pertains to our desire (NAYRS & JNHYC) to conduct some sort of community wide needs assessment.
- Next meeting scheduled for June 18th