

<b>NORTH ANDOVER YOUTH &amp; RECREATION SERVICES</b> Board of Directors Meeting	<p style="text-align: center;"><b>Date: 03/25/2016</b>  <b>Time: 8:00AM – 9:00 AM</b></p>
<b>Meeting Attendees:</b> Tom Cieslewski, Hollie Williams, John Lennhoff, Peter Breen, Maureen Ferris, Andy Firmin, Kevin Driscoll, Sandy Savoie, Demi Tetrault	<b>Board Members:</b> Tom Cieslewski, Kevin Driscoll, Peter Breen, John Lennhoff, Hollie Williams, Sandy Savoie, Andy Firmin, Maureen Ferris, Terry Holland <b>Ex Officio:</b> Rick Gorman, Frank Kenneally
<b>Meeting Follow-up Items Summary:</b> <ul style="list-style-type: none"> <li>• Confirm meeting day May 4<sup>th</sup> or May 5<sup>th</sup></li> <li>• Tom to meet with Jay &amp; Frank regarding Needs Assessment Project</li> <li>• Tom to coordinate with Larry Cushing (Cushing Amusements) and Hollie and Andy regarding Carnival advertising (lawn signs, banner, newspaper advertise)</li> <li>• Demi to follow-up with Rick on question around the preliminary funding proposal</li> </ul>	<b>NAYRS upcoming meeting schedule:</b> <ul style="list-style-type: none"> <li>• May 04<sup>th</sup> or 05<sup>th</sup> (need to finalize)</li> <li>• May 26<sup>th</sup></li> <li>• June 23<sup>rd</sup></li> </ul>

**Discussion Topics Summary:**

- 01/28/2016 meeting notes not available to be approved, this was happen at the next meeting
- In Rick’s absence Demi Tetrault distributed the latest Directors Report as well as information on the North Andover Superhero Project
- The remainder of the meeting was spent reviewing the preliminary JNHYC annual funding request proposal. As implemented last year the NAYRS board’s role is to approve the proposal before Rick presents to the Joseph N. Hermann Board. The meeting for Rick to present the final proposal to the Hermann Board is scheduled for the end of May
  - Discussion Highlights:
    - Maureen suggested as well as a point of comparison the proposal report should include what items were reviewed and approved last year compared to what is being asked for this year..Demi is following up on this request
    - Gym Floor Maintenance: given the heavy gym usage, floor is cleaned and new coats of polyurethane applied each year. As it makes sense to do every year, Tom asked the question as whether this should be included on the YC Capital Project Plan? While it may not be funded by the Town each year, the years the Town does fund would free-up money that could be used for other items
    - Painting of 2<sup>nd</sup> Floor Rooms- question as to whether or not this belongs on the Capital Project Plan...Demi to follow-up with Rick
    - Purchase 6 Picnic Tables for Summer Programming: this was approved last year due to timing they were not purchased. Board asked Demi to double check to see if the funds were released last year which would mean they are still available not requiring additional funding
    - Shooting Machine for Gymnasium: YC members have been

consistently asking about this over the years. Given the cost for a new machine, Board would like to understand if there are other funding needs that would take priority. An example brought up by Peter is if there is a certain Speaker/Topic we would like to sponsor but unable due to cost, can these funds re-directed to support?

- New Ropes Course Element: in order to get full use, need to retire and replace one high ropes challenge
  - Core 4 Program: Sandy asked questions regarding Core 4 Program and how much do the other participating organizations contribute, is it the same amount? Demi was not sure she will follow-up
  - Music Program: questions around how many members they expect to join, as well as is the \$7,500 enough to start program?
  - Elevated Thoughts Arts Program: no comments
  - Next steps: the feedback and questions that came up will be shared with Rick. Next review of this proposal will occur at the next meeting (not yet finalized, looking like the first week of May)
    - Not specific to anything being requested spent time discussing if there is an opportunity to broaden the current Speaker Series Program to target an older (out of high school) demographic. Peter mentions the concept that there is a “gap” after” kids leave the Youth Center as there is no Family Service support organization.
    - Also discussed the opiate epidemic and the impact to North Andover. Lots of interest and desire by the board on what can we do to help? We left the conversation with the request that at our next meeting for to Rick provide an update after the March 30<sup>th</sup> Town of North Andover Opiate Committee meeting. Rick is a member representing the Youth Center.
- Discussed and agreed to hold the next board meeting either May 4<sup>th</sup> or May 5<sup>th</sup> from 6:30 pm to 7:30 pm. Tom will send out email to confirm date
  - Reviewed gym usage schedule, no new request have come in since last meeting
  - Hollie provided a JNHYC update
    - In final stages for a “Knight to Shine”. Date is April 9<sup>th</sup> at Diburro’s Function Hall in Haverhill
  - Carnival dates are April 20<sup>th</sup>- April 24<sup>th</sup>. Will be looking for board members to help with activities like advertising, and coordinating volunteers to work the ticket booth.
  - Upcoming meeting schedule:
    - May 4<sup>th</sup> or May 5<sup>th</sup> (6:30pm- 7:30pm)
    - May 26<sup>th</sup>
    - June 23<sup>rd</sup>